

**GRAND FORKS AIR FORCE BASE SCHOOL BOARD
GRAND FORKS AIR FORCE BASE PUBLIC SCHOOL DISTRICT #140
ANNUAL MEETING MINUTES
July 16, 2019**

The organizational meeting of the Grand Forks Air Force Base School Board was held on Tuesday, July 16, 2019, at Nathan F. Twining Elementary and Middle School with Dr. Terry Brenner and Misty Brustad presiding.

Board Members Present:

Misty Brustad, President/Voting Member
Lewis Isassi, Vice President/Voting Member
Michelle Shepperd, Voting Member

Board Members Absent:

None.

Others Present:

Dr. Terry Brenner, Superintendent of Schools
Scott J. Berge, Business Manager
Catherine Gillach, Assistant Superintendent of Secondary Education

Call to Order and Pledge of Allegiance. The meeting was called to order at 12:07 p.m. and the Pledge of Allegiance was recited.

Approval of Agenda. It was moved by Isassi and seconded by Shepperd to approve the agenda as written. Motion carried unanimously.

Approval of Minutes. It was moved by Isassi and seconded by Shepperd to approve the minutes of the May 21, 2019, meeting as written. Motion carried unanimously.

Citizen Comments (non-agenda items). None.

Declaration of 2019-2020 School Board. Brenner declared the membership of the 2019-2020 School Board of Grand Forks Air Force Base Public School District #140 as follows:

<u>Board Member</u>	<u>Term Expires</u>
Misty Brustad	June 2021
Lewis Isassi	June 2022
Michelle Shepperd	June 2022
Vacant	June 2020
Vacant	June 2021

Election of President of the School Board.

President pro tem Brenner reviewed the election of officers' procedure and called for nominations for president of the school board. Isassi nominated Brustad. No other nominations were made. It was moved by Isassi and seconded by Shepperd that nominations cease and Misty Brustad be elected as president of the 2019-2020 school board. Motion carried unanimously.

Election of Vice President of the School Board.

President Brustad called for nominations for vice president of the school board. Shepperd nominated Isassi. No other nominations were made. It was moved by Shepperd and seconded by Isassi that nominations cease and Lewis Isassi be elected vice president of the 2019-2020 school board. Motion carried unanimously.

Board Member Selection Process for Mid-Term Vacancies.

Berge discussed the process necessary to appoint two GFafb School Board members. North Dakota Century Code, GFafb Policy 2006, and an application form were attached to the agenda. Berge suggested a closing date to submit applications of August 16, 2019. It was noted that Grand Forks AFB School

Liaison Specialist, Ciera Butler, is located at the Child Development Center.

APPROVED _____
(Date)

Hot Water Boiler Plant Design Work Update.

Chris Arnold, Buildings and Ground Director, called in to discuss an assessment that has been completed on the HVAC systems at Twining. The assessment splits the options into three phases, with timing and cost implications related to each. Phase 1 work could be started at any time with minimal impact to operations. Phase 2 work could take place in the summer of 2020. Phase 3 is extremely invasive and would impact summer school. In addition, other building needs, such as electrical, plumbing and roofing were discussed. The board and administration need to prioritize building work as we move forward. Arnold requested a decision to allow design work to move forward at an approximate cost of \$50,000. Additional discussion will take place at the August board meeting.

Misty Brustad, President

Scott J. Berge, Business Manager

School Board Regular Meeting Schedule for 2019-2020.

Dr. Brenner explained the proposed regular meeting schedule which was prepared based on the current practice of meeting once a month, except for the month of June when there is no meeting. Discussion was held on the advantages and disadvantages of meeting at noon on the third Tuesday of each month. It was agreed by consensus to continue meeting at 12:00 p.m.

It was moved by Shepperd and seconded by Isassi to approve the proposed regular meeting schedule for 2019-2020 as presented. Motion carried unanimously.

Board Requests for Future Consideration.

- Shepperd discussed high noise levels in the lunchroom. The lunchroom was previously a gym, and she is wondering if there is anything we can do related to soundboard and acoustic changes.
- Isassi mentioned that there have been several windows broken on the backside of Eielson School. He contacted Chris Arnold who acted quickly to replace the broken glass.

Adjournment. There being no further business, the meeting was adjourned at 12:47 p.m.