

**GRAND FORKS AIR FORCE BASE SCHOOL BOARD
GRAND FORKS AIR FORCE BASE PUBLIC SCHOOL DISTRICT #140
REGULAR MEETING MINUTES
September 17, 2019**

The Grand Forks Air Force Base School Board met in regular session on Tuesday, September 17, 2019, at Nathan F. Twining Elementary and Middle School with Misty Brustad presiding.

Board Members Present:

Misty Brustad, President/Voting Member
Lewis Isassi, Vice President/Voting Member (via phone)
Michelle Shepperd, Voting Member

Board Members Absent:

None.

Others Present:

Dr. Terry Brenner, Superintendent of Schools
Scott J. Berge, Business Manager
Jody Thompson, Associate Superintendent of Elementary Education
Catherine Gillach, Assistant Superintendent of Secondary Education
Chris Arnold, Director, Buildings & Grounds
Shari Bilden, Principal, Nathan F. Twining Elementary and Middle School
Cindy Johnson, Executive Secretary

Call to Order and Pledge of Allegiance. The meeting was called to order at 12:00 p.m. and the Pledge of Allegiance was recited.

Approval of Agenda. It was moved by Shepperd and seconded by Isassi to approve the agenda as written. Motion carried unanimously.

Approval of Minutes. It was moved by Shepperd and seconded by Isassi to approve the August 20, 2019, meeting minutes as written. Motion carried unanimously.

Citizen Comments (non-agenda items). None.

Summer School Reports. Summer School Directors Kevin Ohnstad (Elementary), Dr. Gabe Dahl (Secondary), Terry Bohan (Driver Education), and Dean Opp (Summer Performing Arts) provided highlights of their respective summer school programs. New this summer was on-site at Twining two sections of Intro to Kindergarten and an elementary SPA session.

NDSBA Opportunities for Board Member Development. Dr. Brenner informed Board members of upcoming North Dakota School Boards Association events including the New Member Seminar, which is required for new board members, School Law Seminar, and Annual Convention and asked those wishing to attend to inform Cindy Johnson by September 20.

Resignation of School Board Member. Berge reported that School Board Member Misty Brustad will be resigning her seat on the Board effective October 31, 2019.

Board Member Selection Process for Pending Mid-Term Vacancy. Berge explained that with the pending resignation of Brustad effective October 31, 2019, it will be necessary to appoint one new member to the Board to fill the unexpired term ending on June 30, 2021. Administration will advertise the opening with a closing date to submit applications of 4:00 p.m. on Friday, October 4, 2019. The appointment would be made at the October 15 Board

meeting and the appointee shall be eligible to serve upon approval by the base commander.

Hot Water Boiler Plant Design. Arnold explained several HVAC issues at Twining School including failure of the hot water boiler plant. He recommended upgrading the boiler on the gymnasium addition in two phases with design work to begin immediately upon approval. The estimated cost for the design work is \$50,000. Construction could begin during the school year without interruption to the school day because access can be accomplished from the outside. Updating the HVAC distribution system and remaining heating equipment is cost-prohibitive at this time. Bilden concurred that the boiler was the first priority and said the heating issues affected the middle school wing more than the elementary school wing.

It was moved by Shepperd and seconded by Isassi to approve the mechanical design work for the hot water boiler plant project as discussed. Motion carried unanimously.

Student Activities Funding Request. Thompson provided some background on the availability of discretionary funds that have been used in the past to fund some student activities at Twining. Bilden explained the request for \$15,000 funding in the following areas: Music/Arts Programs (programs/concerts) - \$500; Student Activities/Field Trips (GF activities, T-REX Day, Medora) - \$4,500; Reading Program Support (guided reading materials) - \$2,500; Positive Behavior Program Support (Thunder Rallies, prizes) - \$4,000; and Technology (iPads, Promethean Board), \$3,500.

It was moved by Shepperd and seconded by Isassi to approve the request for student activities funding for \$15,000. Motion carried unanimously.

Designation of NDSBA Convention Delegates. Dr. Brenner explained the school district is allowed up to two voting delegates at the NDSBA Convention Delegate Assembly. Because it is not yet known which Board members, if any, plan to attend the convention, the designation could be generic in nature with district

administration providing the names of the first two registrants to the NDSBA later.

It was moved by Shepperd and seconded by Isassi to approve up to two Board members as voting delegates to the 2019 NDSBA Convention Delegate Assembly. Motion carried unanimously.

Appointment of Board Member for Mid-Term Vacancy. Berge explained that two applications were received for the mid-term vacancy ending June 30, 2021. The applicants are Samantha Plemons and Ann O'Rourke. Board members voted on the applications as follows:

- Shepperd – Samantha Plemons
- Isassi – Ann O'Rourke
- Brustad – Samantha Plemons

It was moved by Brustad and seconded by Shepperd to appoint Samantha Plemons as a school board member for the mid-term vacancy ending June 30, 2021, subject to the approval of the Base commander. Motion carried unanimously.

Announcements. None.

Board Requests for Future Consideration. None.

Adjournment. There being no further business, the meeting was adjourned at 12:46 p.m.

Approved _____
(Date)

Misty Brustad, President

Scott J. Berge, Business Manager