

**GRAND FORKS AIR FORCE BASE SCHOOL BOARD  
GRAND FORKS AIR FORCE BASE PUBLIC SCHOOL DISTRICT #140  
REGULAR MEETING MINUTES  
October 15, 2019**

The Grand Forks Air Force Base School Board met in regular session on Tuesday, October 15, 2019, at Nathan F. Twining Elementary and Middle School with Misty Brustad presiding.

**Board Members Present:**

Misty Brustad, President/Voting Member  
John Dela Cruz, Voting Member  
Lewis Isassi, Vice President/Voting Member  
Michelle Shepperd, Voting Member

**Board Members Absent:**

None.

**Others Present:**

Colonel Heather Cook, Commander, 319<sup>th</sup> Mission Support Group, GFAFB  
Chief William Catts, Superintendent, 319<sup>th</sup> Mission Support Group, GFAFB  
Dr. Terry Brenner, Superintendent of Schools  
Scott J. Berge, Business Manager  
Jody Thompson, Associate Superintendent of Elementary Education  
Catherine Gillach, Assistant Superintendent of Secondary Education  
Shari Bilden, Principal, Nathan F. Twining Elementary and Middle School  
Cindy Johnson, Executive Secretary

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**Call to Order and Pledge of Allegiance.** The meeting was called to order at 12:00 p.m. and the Pledge of Allegiance was recited.

**Approval of Agenda.** It was moved by Isassi and seconded by Dela Cruz to approve the agenda as written. Motion carried unanimously. Absent: Shepperd.

**Approval of Minutes.** It was moved by Isassi and seconded by Dela Cruz to approve the September 17, 2019, meeting minutes as written. Motion carried unanimously. Absent: Shepperd.

**Citizen Comments (non-agenda items).** None.

**Fall Enrollment Report.** Thompson reported on this year's student enrollment for grades K-12. Comparatively, from spring 2019 to fall 2019, grades K-12 enrollment increased by 246 students and from fall 2018 to fall 2019, grades K-12 enrollment increased by 121 students. The demographer's projections were 99.8% accurate.

**Monthly Enrollment Report.** Thompson reported that as of September 30, 2019, there were 211 students in grades K-5 and 88 students in grades 6-8 at Twining School, for a combined total of 299 students. Grand Forks Central High School had 55 students. Red River High School and Community High School have no students from the Air Base.

**NDSBA Resolutions.** Resolutions that are four years old and recommended for re adoption as written were provided in the agenda packet. Dr. Brenner reported that Michelle Shepperd will be representing the GFAFB School Board as a voting delegate at the North Dakota School Boards Association Delegate Assembly.

Gillach joined the meeting at 12:05 p.m.  
Col. Cook joined the meeting at 12:05 p.m.

**Update on Upcoming Joint School Boards Meeting.** Dr. Brenner reminded board members of the annual joint meeting of the Grand Forks

and Grand Forks Air Force Base school boards on Monday, November 25, 2019. The meeting is held at Twining School and begins at 5:30 p.m. with a tour of the school, followed by dinner. The business portion of the meeting begins at 6:20 p.m.

Shepperd joined the meeting at 12:07 p.m.

**Superintendent Evaluation Committee**

**Report.** Brustad reported on the October 8, 2019 meeting of the committee at which the process for the superintendent's November evaluation was determined. Each board member will receive a survey to provide their input. The deadline to submit input is October 25. Survey responses will be reviewed by the committee and used to develop a draft evaluation for consideration by the Grand Forks School Board at its November 12 meeting.

**Appointment of Board Member for Mid-Term**

**Vacancy.** Berge explained that two applications were received for the pending mid-term vacancy ending June 30, 2021. The applicants are Ann O'Rourke and Jennifer Maguire. Board members voted on the applications as follows:

- Brustad – Ann O'Rourke
- Shepperd – Ann O'Rourke
- Isassi – Ann O'Rourke
- Dela Cruz – Ann O'Rourke

It was moved by Shepperd and seconded by Isassi to appoint Ann O'Rourke as a school board member beginning November 1, 2019, for the pending mid-term vacancy ending June 30, 2021, subject to the approval of the Base commander. Motion carried unanimously.

**Announcements.**

- Brustad was recognized for her service on the GFAFB School Board and presented with token gifts.
- Brenner encouraged board members to complete the ThoughtExchange survey via facilities.
- Brustad congratulated Dela Cruz on his appointment to the school board and expressed her thanks for the opportunity to serve on the board and work with district administration and staff.

- Miss Amiee Gillig was introduced as the new GFAFB School Liaison Officer.

**Board Requests for Future Consideration.**

None.

**Adjournment.** There being no further business, the meeting was adjourned at 12:16 p.m.

Approved \_\_\_\_\_  
(Date)

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Misty Brustad, President

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Scott J. Berge, Business Manager