

GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
May 23, 2022

The School Board of Grand Forks Public School District No. 1 met in a regular session on Monday, May 23, 2022, at the Mark Sanford Education Center with President Eric Lunn presiding.

Board Members Present: Doug Carpenter, Chris Douthit, Amber Flynn via phone, Eric Lunn, Jeff Manley, and Cynthia Shabb via phone. **Absent:** Jacqueline Hassett, Shannon Mikula, and Bill Palmiscno.

Student Board Members Present: Alicia De La Cruz and Evan Whalen. **Absent:** None.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Dr. Brenda Lewis, Assistant Superintendent of Elementary Education; Brady Olson, Vice President, Grand Forks Education Association; and Cindy Johnson, Executive Secretary.

Building Tour. A tour of Lake Agassiz Elementary School was held from 5:30 p.m. to 6:15 p.m.

Call to Order and Pledge of Allegiance. The meeting was called to order and the Pledge of Allegiance was recited at 6:30 p.m.

Approval of Agenda. The agenda was amended by adding the action item, "Resolution Declaring an Emergency for Schroeder Middle School Roof Repair and Courtyard."

It was moved by Manley and seconded by Douthit to approve the agenda as amended. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Celebrating Success. Eric Ripley, Executive Director of Career and Technical Education and Technology, provided remarks about Jake Geffre, the Classified Employee of the 4th Quarter, and accepted the award on his behalf.

Shari Bilden, Twining Elementary and Middle School Principal, provided remarks about Chelsi Norenberg, first-grade classroom teacher, and introduced her as the Certified Employee of the 4th Quarter.

Approval of Minutes. In the announcements, the date of the family listening session was corrected from April 11 to May 11.

It was moved by Carpenter and seconded by Douthit to approve the minutes of May 9, 2022, as corrected. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Public Comments. Ron Barta commented about policies, FDI-AR, GAAC-E1, Dress Code, Schroeder, and facilities.

Review School Board Norms. Carpenter read aloud the school board norms.

Health Insurance Committee Report. Linsey Stadstad, Director of Human Resources, reported on the May 19, 2022, meeting of the Health Insurance Committee. The committee reviewed bids that were received in response to a call for bids for the district's self-funded medical/prescription plan administration and stop loss insurance. Four companies submitted proposals, all with the same plan design. The committee accepted the bid from Blue Cross Blue Shield as the lowest, responsible bidder, effective September 1, 2022, keeping the same plan design at a projected overall 6% cost decrease.

Debrief Lake Agassiz Elementary School Building Tour. Board members shared their overall impressions of the facility and its ability, or inability, to support 21st Century learning, and safety concerns.

Consent Agenda. It was moved by Carpenter and seconded by Douthit to approve the consent agenda as follows:

- ◆ Appointments effective August 22, 2022, of Kaitlyn Allen, English Teacher (salary \$48,562), Casey Beck, Interventions Teacher (salary \$43,774), Jaime Campos, Adaptive Physical Education Teacher (salary \$42,977), Scott Cantrell, School Within-A-School Teacher (salary \$47,822), Brooke Hickerson, Grade 1 Teacher (salary \$42,977), Jonathan Mayo, Vocal Music Teacher (salary \$47,765), Christopher Peterson,

Innovations Teacher (salary \$54,206), Isaac Preble, Special Education Teacher (salary \$42,977), and Sara Tezel, English Teacher (salary \$51,812); and

- ◆ Resignation effective June 3, 2022, of Dana Boucher, Grade 1 Teacher; Anna Denault, Grade 5 Teacher; Melanie Hanson, Special Education Teacher; Kristin Kopff, Grade 4 Teacher; and Lucas Moldenhauer, Science Teacher.

Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Waiver of Years of Experience and Appointment of Mary Ann Crow. Dr. Brenner reported Mary Ann Crow has been offered the position of German teacher at Central High School effective July 1, 2022. As a hard-to-fill position, the school board, per the teacher negotiated agreement, may allow more years of experience to be brought into the district with an external applicant. She would be placed on the salary schedule at BA+30, Step 24, \$72,161. The administrative recommendation is for approval.

It was moved by Manley and seconded by Douthit to allow twenty-three (23) years of experience to be brought into the district by Ms. Crow and to approve her teacher appointment as recommended. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Appointment of South Middle School Principal. Gillach reported on the interview process and recommendation for the appointment of the South Middle School principal.

It was moved by Douthit and seconded by Carpenter to appoint Mr. Travis Neil as the South Middle School principal effective the 2022-2023 school year at a salary of \$107,839, education factor of \$2,200, and a school factor of \$2,500 for a total of \$112,539. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

General Fund Financial Statement. Baumbach reported for the first ten months of the fiscal year 2021-2022, total general fund revenues were \$100,117,213 and total general fund expenditures were \$85,410,221 resulting in an excess of revenues over expenses of \$14,706,992. A question was asked about a variance in the tuition year-over-year comparison and budgeted amount. This will be researched and responded to later.

It was moved by Carpenter and seconded by Douthit to approve the General Fund Financial Statement for the period July 1, 2021, through April 30, 2022.

Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Resolution Declaring an Emergency for Schroeder Middle School Roof Repair and Courtyard. Dr. Brenner reported that while the board acted on May 9, 2022, to declare that an emergency existed concerning the roof damage at Schroeder Middle School, it was necessary to also declare that an emergency exists concerning the courtyard at Schroeder.

It was moved by Carpenter and seconded by Manley to approve the Resolution Declaring an Emergency for Schroeder Middle School Roof Repair and Courtyard. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno. (Corrected action on this topic occurred later in the meeting.)

Flynn joined the meeting via phone at 7:10 p.m.

Schroeder Middle School Courtyard Project. Chris Arnold, Director of Buildings and Grounds, reported that at the May 9 school board meeting, information was presented about why the roof damage occurred, the result of the damage, and action(s) required to repair the roof. Four repair scenarios were outlined during the meeting; courtyard drain tile replacement, roof replacement over the FCSs lab, classroom, and conference rooms; consideration of courtyard in-fill project to provide an enhanced learning environment, and structural and stormwater analysis of the entire structure. With the removal and replacement of the roof over FACs lab, classroom, and conference, the courtyard drainage needs to be addressed. A larger project would include enclosing the courtyard area and expanding the commons and creating a small group learning environment. (Action on this topic occurred later in the meeting.)

Resolution Declaring an Emergency for Schroeder Middle School Roof Repair and Courtyard. In the earlier discussion and action regarding this topic, the resolution presented was missing page 2. A complete copy of the resolution was presented for consideration.

It was moved by Carpenter and seconded by Douthit to rescind the previous motion to approve the Resolution Declaring an Emergency for Schroeder Middle School Roof Repair and Courtyard. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

It was moved by Douthit and seconded by Carpenter to approve the new Resolution Declaring an

Emergency for Schroeder Middle School Roof Repair and Courtyard. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Schroeder Middle School Courtyard Project. It was moved by Carpenter and seconded by Manley to in-fill the courtyard and provide a clear-story window area that will provide natural lighting into the classrooms surrounding the courtyard and the new space with an estimated project cost of \$3.4M. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Selection of Valley Middle School A&E Services. Arnold reported that the District administration completed the North Dakota Century Code designated process for the selection of Valley Middle School architectural and engineering services. Three firms responded and the Request for Qualifications (RFQ) and were interviewed by the Agency Selection Committee. The committee recommends ICON Architects.

It was moved by Carpenter and seconded by Douthit to select ICON Architects to provide architectural and engineering services for the proposed new Valley Middle School. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Approval of Special Education ESSER Expenditure. Arnold explained a proposed project at Kelly Elementary School that will directly benefit special education students. The current special education spaces will be repurposed for general education and the new space will provide a small storage room, two intervention rooms, two new classrooms with sinks, and a sensory room. The overall expected costs will be roughly \$200K. Work would begin on June 6 with substantial completion by August 12.

It was moved by Douthit and seconded by Carpenter to approve the expenditure of Special Education ESSER funds for the Kelly Elementary School project as recommended. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

General Obligation School Building Bonds and Special Election Information & Timeline. Baumbach reviewed the authority, requirements, and timeline related to both a general obligation school building bond and a special election.

Initial Resolution for General Obligation School Building Bonds. Baumbach reported on the initial resolution which proposes the issuance of general obligation bonds in the principal amount of not to exceed \$55,000,000 for school building construction

purposes. A special election in the District will be held on Tuesday, September 27, 2022, to submit to the qualified voters of the District the question of whether the initial resolution for general obligation school building bonds should be approved.

It was moved by Manley and seconded by Douthit to approve the Initial Resolution for General Obligation School Building Bonds. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Resolution Calling a Special Election to Vote on the Question of Approving an Initial Resolution for General Obligation School Building Bonds.

Baumbach reported on the Resolution Calling a Special Election to Vote on the Question of Approving an Initial Resolution for General Obligation School Building Bonds which proposes the issuance of general obligation bonds up to \$55,000,000 pursuant to NDCC Section 57-15-16. The election would be held with one polling site located at the Frederick "Fritz" D. Pollard Jr. Athletic Center on the UND campus. Polls will be open from 7:00 a.m. to 7:00 p.m. One question would be asked as follows: *Shall Grand Forks Public School District No. 1 of Grand Forks County, North Dakota, issue its general obligation bonds in the amount not to exceed \$55,000,000 maturing within a maximum of 20 years, resulting in an estimated additional millage of 15.92 mills, equal to \$15.92 on each \$1,000 of taxable valuation for the first taxable year, for the purpose of providing funds, together with any other funds available, to construct and equip a new Middle School; demolish the existing Valley Middle School; construct and modernize the child nutrition facility; and to otherwise improve and renovate school property.*

It was moved by Carpenter and seconded by Manley to approve the Resolution Calling a Special Election to Vote on the Question of Approving an Initial Resolution for General Obligation School Building Bonds. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Renewal of Community High School Lease for July 1, 2022, to June 30, 2023. Baumbach reported the lease with the State of North Dakota for space used by Community High School in the ND Vision Services/School for the Blind building was renewed as of July 1, 2020, with allowance for annual renewals not to extend beyond June 30, 2025. As stated in paragraph 6, the school board is required to pass a resolution if it wishes to renew the lease for another twelve (12) month period and provide a copy of the meeting minutes to the landlord. The rent for the one

year from July 1, 2022, to June 30, 2023, is \$9.75 per square foot per annum. Since the District is leasing 17,370 square feet of office and classroom space in the Education Building (West Wing) and the workshop/corridor area of the ND Vision Services/School for the Blind building, the total annual cost is \$169,358 plus an additional \$3,750 to pay rent for the space occupied by the District's portable classroom located at the northwest area of the parking lot. The administrative recommendation is to approve a resolution seeking to renew the lease with the State of North Dakota for space used by Community High School in the ND Vision Services/School for the Blind building located at 500 Stanford Road for the period from July 1, 2022, to June 30, 2023.

It was moved by Manley and seconded by Carpenter to approve the Resolution Renewal of Community High School Lease for July 1, 2022, to June 30, 2023, as recommended. Motion carried unanimously. Absent: Hassett, Mikula, and Palmiscno.

Flynn left the meeting at 7:55 p.m.

Renewal of Shared Parks and Facilities Use Agreement for July 1, 2022, to June 30, 2024.

Baumbach reported the proposed renewal would begin July 1, 2022, and end June 30, 2023, and automatically renew for a second term from July 1, 2023, to June 30, 2024, unless otherwise terminated by the parties. Net annual fees for locations listed in Exhibit A will be \$5,900 for July 1, 2022, to June 30, 2023, and \$6,200 for July 1, 2023, to June 30, 2024. Net annual fees for locations listed on Exhibit B will be \$114,500 for July 1, 2022, to June 30, 2023, and \$120,000 for July 1, 2023, to June 30, 2024. Fees for King's Walk Golf Course listed on Exhibit C will be \$5,250 for July 1, 2022, to June 30, 2023, and \$5,500 for July 1, 2023, to June 30, 2024. Water charges at Williamson Field and Elks Park, 50% of internet charges for Purpur Arena and Eagles Arena, electrical usage for Cushman Field lights, and cleaning supplies and labor for Eagles Arena and Blue Line Club Arena will be an additional fee that the School District will pay to Park District based on actual usage. This will be the same process as in prior years. The Park District and School District's intent is to work with Xcel Energy in 2022 to physically split the electrical lines related to Cushman Field so each entity has an accurate charge for their usage. The Park District shall coordinate and be solely responsible for any necessary fees corresponding to physically splitting the electrical lines. other changes from the previous agreement amount to minor language adjustments and do not materially impact

the intent or terms of the agreement. The administrative recommendation is for approval. It was moved by Douthit and seconded by Carpenter to approve the renewal of the n is to renew the Shared Parks and Facilities Use Agreement with the Grand Forks Park District for the period from July 1, 2022, to June 30, 2023, with the knowledge of automatic renewal from July 1, 2023, to June 30, 2024, unless otherwise terminated by the parties. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

SRO Agreement for 2022-2023. Gillach reported the Memorandum of Agreement for School Resource Officer (SRO) Services for the 2022-2023 school year provides SRO support at all in-town middle and high schools. One significant change in the Memorandum of Agreement from last year includes added language and a commensurate plan to ensure buildings have SRO coverage when an SRO will be absent multiple days or weeks. Additionally, there is an increase of \$8,541.19 in the contracted amount which reflects annual growth in officer salary and health insurance. The administrative recommendation is for approval.

It was moved by Manley and seconded by Douthit to approve the Memorandum of Agreement School Resource Officer Services for the term beginning July 1, 2022, and ending June 30, 2023, and authorize the Superintendent of Schools to sign the agreement. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Policy Review. It was moved by Shabb and seconded by Douthit to complete the second reading and adoption as official policies of the district of the following policies:

1. FGBB, Student Prayer During Non-Instructional Time (as written)
2. FGCC, Student Interviews, Interrogations, and Custody by School Resource Officers and Outside Agencies (as written)
3. GACB, Patriotic Exercises (as amended)
4. GBA, Academic Freedom (as written)
5. GCAA, Grade Promotion, Retention, & Acceleration (as amended)
6. GCC, Protection of Pupil Rights Amendment (as amended)
7. ABEC, School Meal Charge Policy (as written)
8. GACG, Educational Opportunities Through Sponsoring Entities (as written)
9. KAB, District-Schools Parent and Family Engagement Policy (as written)
10. ABBG, School Attendance Boundaries (as written)
11. FA, Admission (as written)

12. FAAE, Student Residency Requirement (as written)
13. FAB, School Assignment (as written)
14. CAAB, Superintendent Evaluation Procedure (as written)
15. DAA, Role of Policy & Regulations for Non-Contracted Employees (as written)
16. DBAA, Recruitment, Hiring, & Background Checks for New Classified Personnel (as written)
17. DCB, Definition of Workweek and Overtime and Compensatory Time (as written)
18. DDBD, Military Leave (as written)
19. DEAB, Staff Attendance (as written)
20. DEBA, Confidentiality (as written)
21. DEBB, Conflict of Interest (as written)
22. DEBF, Employee Speech (as written)
23. DED, Administrative Leave & Suspension (as written)
24. DGHA, Lactation/Breastfeeding (as written)
25. DHA, Licensure (as written)
26. DHAB, Title I Qualifications Notification Requirement (as written)
27. FAAC, Enrollment of Suspended or Expelled Student (as written)
28. IEBA, Transportation of Students by Staff in Private Vehicles (as written)
29. JC, Naming/Renaming School Facilities (as written)
30. KAAE, Advertising (as amended)
31. IEAA, Bus Safety (as written)
32. FFC, Bus Conduct (as written)
33. IEAB, Personnel Use of District Vehicles (as written)
34. JD, Retirement of Facilities Procedure and Criteria (as written)

Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

It was moved by Shabb and seconded by Douthit to rescind the following policies:

1. 6144, Controversial Issues, Appropriateness of Issues, Bible Reading, Medication, Prayer (replaced by FGBB, GBA, and ABBE)
2. 1305, Police Department, Police Officer's Rights with Regard to Pupils, Cooperation with Law Enforcement Agencies, Partnerships with Law Enforcement Agencies (replaced by FGCC)
3. 7301, School Attendance Areas (replaced by ABBG)
4. 2110, Employment and Evaluation of the Superintendent (replaced by CAAB and CAAA)
5. 3200, Advertising (replaced by KAAE)

Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Shabb continued with a report on the May 16, 2022, Policy Review Committee meeting and policies that are

recommended for their appropriate reading, adoption, and rescindment.

It was moved by Shabb and seconded by Carpenter to complete the first reading of the following policies:

1. ABBB, Community Use of District Property (will replace 7210, Use of School Facilities, and 7220 Use of School Grounds; Operation of Motorized Vehicles on School Property)
2. ABBA, School District Organization Plan

Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

It was moved by Shabb and seconded by Manley to complete the required one reading and adoption of ABAA-BR, Guidelines for Determining Class Size (replaces 6151, Class Size, Guides for Determining Class Size). Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

It was moved by Shabb and seconded by Douthit to rescind 6151, Class Size, Guides for Determining Class Size. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

School Board Self-Assessment Committee Report – Process for 2021-2022 Assessment. Douthit reported the committee met on May 18, 2022; however, due to the absence of a quorum, no action could be taken. He recommended the self-assessment process for 2021-2022 be the same as last year's process with a deadline to complete the self-assessment survey of Friday, June 27.

It was moved by Douthit and seconded by Manley to proceed with the 2021-2022 school board self-assessment using the same model as last year's process. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Emily Hahn Research Request. Dr. Brenner explained this research request is brought to the school board as per policy GCC, Protection of Pupil Rights Amendment & Third-Party Research on Students. He reported Emily Hahn will use the study for her dissertation. The purpose of the study is to use informative/evidence-based research to evaluate the efficacy of AIM curriculum implementation for Kelly Elementary students. The request has been staffed with Assistant Superintendent Dr. Brenda Lewis, Kelly Elementary Principal Kelly Tannahill, and Special Education Teacher Amber Haskell, all of whom approve of the proposed research. The administrative recommendation is for approval.

It was moved by Carpenter and seconded by Manley to allow Emily Hahn to proceed with her research

following the guidance of Policy GCC. Motion carried unanimously. Absent: Flynn, Hassett, Mikula, and Palmiscno.

Announcements. Dr. Brenner announced the Finance Committee will meet on Thursday, May 26.

Lunn reminded board members of the upcoming graduation ceremonies.

Board Requests for Future Consideration. Lunn requested an update on the SRO program and what it entails to be given in the next school year.

School Board Norms – How Did We Do? Carpenter said the Board did excellent in following its meeting norms and was time efficient in the length of the meeting.

Adjournment. The meeting adjourned at 8:09 p.m.

APPROVED _____
(Date)

Eric R. Lunn, President

Brandon Baumbach, Business Manager