



Name: _____

10th Gr. Career & Educational Planning Unit

RESEARCHING CAREERS

Our Purpose

To provide you the opportunity to complete in depth exploration of careers that match with your interests, skills and values.

Our Goals For You...

- Reflect on your personal abilities and values.
- Objectively match your characteristics with careers.
- Confirm or eliminate previous career considerations.
- Take time to explore various aspects of the careers that fit you best.



The Activity

1. Log into RUPrepareND.com.
Account name: nd.lastname.firstname.mmddyyyy
Password: lunch number
2. Click on the **Your Portfolio** tab in the green toolbar at the top of the screen.
3. Select the **My Online Portfolio** (first box under Career Planning).
4. Click on **9th, 10th Grades** link.
5. Slightly scroll down to *Career Finder Searches* box and click on **See suggested careers using the career finder** (in green).
6. In the left-hand column, under *My Characteristics*, click on **Interests**.
 - a. You took the Interest Profiler assessment in 9th grade. If you would like to take it again, you may do so. Otherwise, click on **Use Interest Profiler Results**. Check marks will appear in your top interest areas.
 - b. Scroll down and click on **See Your Matching Careers**.
7. In the left-hand column, under *My Characteristics*, click on **Work Values**.
 - a. You took the Work Values assessment in 7th grade. If you would like to take it again, you may do so. Otherwise, click on **Use Work Values Sorter Results**. Check marks will appear by your top work values .
 - b. Scroll down and click on **See Your Matching Careers**.

8. You can now use the links to the left of your screen to further narrow your search.
 - a. Further personalize your career options by using the various links to the left of the screen. You are not required to use all of them. Some of my recommendations include . . .
 - *Education Level* – How much additional education are you willing to obtain?
 - *Working Conditions* - Inside or Outside? Noisy or Quiet? Stand or Sit?
 - *Career Clusters* – Look at jobs in a certain career field (cluster).
 - *School Subjects* – Matches careers up with your favorite subjects in school.
 - b. As you complete each characteristic, scroll to the bottom of the screen and select the **See Your Matching Career** link. Continue narrowing your search results until the number of matching careers (noted in the upper left corner) is below 50.
9. Take some time investigating the careers that RUReadyND.com has generated based on the characteristics most important to you. Simply click on the name of any career you may be interested in. Once you have selected a career to explore, you will notice that there are tabs on the left of your screen that help you locate specific information. To return to the list of careers, simply use the back arrow in the upper left.

NOTE: If you have a hard time finding careers that interest you, scroll to the bottom of the Career Finder webpage, and click on **Would you like to see the Careers that Matched All but 1 of Your Career Finder Characteristics.**

10. After you have explored various career options, select the 2 careers that most interest you at this time, and answer the questions on the **Career Research** worksheet. Click on **Add to Portfolio** located in the upper right corner for these careers and any others you may want to research further.

NOTE: If there is a career you would like to research that did not appear on your list, you may do so. Although there is a search option on your screen, I recommend that you look up the career by clicking on the **Career Planning** tab from the green toolbar at the top of your screen. Next you will select the **Explore Careers** option. Finally, click on the career cluster your preferred career would be a part of and scan the provided list for your career title.

10th Grade Career Unit- Research Component



Student Name: _____ Grad. Year: 20____

Career Choice 1: _____

Questions from the What They Do tab:

1. What cluster is this career a part of? _____
2. List two things a person in this career does that you did not know before today or that you find particularly interesting?

3. Read over the Working Conditions and Physical Demands for this career. Is this something you would be able to handle? _____
4. List 2 careers related to your career choice.

Questions from the Is This For You? tab:

5. How well do the suggested interests for the career match up with your interests?

6. How well do the suggested work values for the career match your work values?

Questions from the What to Learn tab:

7. What education or training is necessary after high school in order to pursue this career?

8. Is this something you are willing to do or are thinking of at this time?

Questions from the Skills You Need tab:

9. Look over the list of basic, transferable, and workplace skills necessary for this career.
 - Which two skills are your strongest?

 - List two skills you feel would need some improvement for you to be successful in this career.

Questions from the Money and Outlook tab:

10. What is the annual average wage in North Dakota for this career? _____
11. What is the national annual average wage for this career? _____
12. According to the employment and outlook figures on this website, will there be job openings in this career field? _____

Reflect and Respond – Check the box that best fits you and respond.

- I'm still excited about this career. Here's what I have to do next to reach my career goal:

- I have doubts about this career. Some of the things I am concerned about are:

- I really need more time to make up my mind. Other careers I'd like to explore are:

10th Grade Career Unit- Research Component



Student Name: _____ Grad. Year: 20____

Career Choice 2: _____

Questions from the What They Do tab:

1. What cluster is this career a part of? _____
2. List two things a person in this career does that you did not know before today or that you find particularly interesting?

3. Read over the Working Conditions and Physical Demands for this career. Is this something you would be able to handle? _____
4. List 2 careers related to your career choice.

Questions from the Is This For You? tab:

5. How well do the suggested interests for the career match up with your interests?

6. How well do the suggested work values for the career match your work values?

Questions from the What to Learn tab:

7. What education or training is necessary after high school in order to pursue this career?

8. Is this something you are willing to do or are thinking of at this time?

Questions from the Skills You Need tab:

9. Look over the list of basic, transferable, and workplace skills necessary for this career.
 - Which two skills are your strongest?

 - List two skills you feel would need some improvement for you to be successful in this career.

Questions from the Money and Outlook tab:

10. What is the annual average wage in North Dakota for this career? _____
11. What is the national annual average wage for this career? _____
12. According to the employment and outlook figures on this website, will there be job openings in this career field? _____

Reflect and Respond – Check the box that best fits you and respond.

- I'm still excited about this career. Here's what I have to do next to reach my career goal:

- I have doubts about this career. Some of the things I am concerned about are:

- I really need more time to make up my mind. Other careers I'd like to explore are:
